

Willis Point Fire Protection and Recreation Facilities Commission

COMMUNITY HALL RENTAL TERMS OF USE

The following terms of use apply to all rentals of the Willis Point Community Hall.

1. The renter is solely responsible for obtaining all licenses and permits required for the event, including licenses and permits related to the serving of alcohol and/or food, and for ensuring all attendees at the event comply with these licenses and permits, and with other applicable laws.
2. The renter must ensure the attendees do not exceed the building occupancy limit of 120 occupants.
3. Where required, the renter must provide a refundable damage deposit 30 days prior to the Event. Subject to paragraph 6, the damage deposit will be returned no later than five (5) days after the event
4. The renter must not enter the Hall prior to the approved date and time, and must vacate the Hall by the approved date and time.
5. The renter must leave the Hall and grounds in good order, and in particular must clean the premises and repair any damage that occurs during the period of use.
6. Should the premises not be left in good order, the WPFPRFC will deduct the cost of cleaning and/or repair from the damage deposit. If the deposit is insufficient to cover the cost of cleaning and/or repair, the renter must provide the difference within five (5) days of receiving notice.
7. All displays, exhibits and decorations must be free standing without attachment to the walls, ceilings or floors, unless prior approval has been granted by the WPFPRFC. All signs or notices advertising the event must be removed no later than 24 hours after the event.
8. Smoking is not permitted in the Hall or within 10 meters of any door.
9. The Hall wood stove may be used only with the permission of the Willis Point Fire Chief.
10. All minors attending the event must be under direct and continuous on-site supervision by responsible adults (i.e., over 19 years of age).
11. Non-Willis Point renters must not imply or suggest any association with the WPFPRFC, the Willis Point Community Association, the Willis Point Fire Department or the Willis Point Fire Fighters Association without express approval.
12. The WPFPRFC and its authorized representatives may enter the Hall at any time during the rental to inspect the premises and to ensure the renter is complying with the Terms of Use.

13. The renter may cancel the rental booking any time up to seven (7) days before the event without charge. Cancellations after that date will incur a \$25 service charge.
14. The WPFRFC may cancel the rental booking at any time for any reason beyond its control, including fire, flood or natural event, or if the Hall is required for a CRD function, or if the WPFRFC determines, in its sole discretion, that the rental may present a risk to public safety and/or to the Hall.

I HAVE READ AND AGREE TO BE BOUND BY THESE TERMS OF USE AND AGREE THAT THE WILLIS POINT FIRE PROTECTION AND RECREATION FACILITIES COMMISSION IS NOT LIABLE FOR ANY LOSS, DAMAGE OR INJURY TO ANY PERSON ATTENDING THE EVENT.

Name of Renter (Print):

Date of Event:

Signature:

Date: